

**AGENDA**  
**Regular Meeting of the Pierce County Library System Board of Trustees**  
**April 13, 2022 | 3:30 PM**

This is a Virtual Meeting. Attendees may join via either:

- **Phone:** Dial+1.253.215.8782 | Webinar ID: 853 3159 8218 | Passcode: 305939; or
- **Web browser** (Zoom user account is required to join via web browser) or **App**:  
<https://us06web.zoom.us/j/85331598218?pwd=TVRWcEVYTFY3N0tod0FSa1ZBV2xqQT09>

3:30 pm	02 min.	<b>Call to Order:</b> Jamilyn Penn, Chair	
3:32 pm	05 min.	<b>Public Comment:</b> <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. <b>Please submit comments in writing (including your Full Name, Address, Phone Number and Topic) to <a href="mailto:pmcbride@piercecountylibrary.org">pmcbride@piercecountylibrary.org</a> by 2 pm on April 13. Comments will be read aloud to the Board. Time limit for comments is three minutes.</b></i>	
3:37 pm	03 min.	<b>Consent Agenda</b>	<b>Action</b>
		<ol style="list-style-type: none"> <li>1. Approval of Minutes of March 8, 2022, Special Meeting</li> <li>2. Approval of Minutes of March 9, 2022, Regular Meeting</li> <li>3. Approval of March 2022 Payroll, Benefits and Vouchers</li> <li>4. Holiday Policy Update</li> <li>5. Vehicle Expenditure Request</li> </ol>	
3:40 pm	05 min.	<b>Board Member Reports</b>	
3:45 pm	10 min.	<b>Routine Reports</b>	
		<ol style="list-style-type: none"> <li>1. Fundraising Performance Report, Dean Carrell</li> <li>2. Metrics Dashboard, Melinda Chesbro</li> <li>3. February Financial Report, Cliff Jo</li> <li>4. Customer Experience Services Report, Connie Behe, Alison Eckes and Kayce Hall</li> </ol>	
3:55 pm	45 min.	<b>Board Education and Service</b>	
		<ol style="list-style-type: none"> <li>1. Introduction to Intellectual Freedom, Tamara Meredith, PhD</li> </ol>	
4:40 pm	20 min.	<b>New Business</b>	
		<ol style="list-style-type: none"> <li>1. 2021 Year-End Financial Review, Cliff Jo               <ol style="list-style-type: none"> <li>a. Resolution 2022-05: To Transfer a Portion of the General Fund Balance to the Capital Improvements Fund <b>Action</b></li> <li>b. Resolution 2022-06: To Close the 2021 Fiscal Year <b>Action</b></li> </ol> </li> <li>2. Lakewood Building Issues, Melinda Chesbro               <ol style="list-style-type: none"> <li>a. Interlocal Agreement between PCLS and City of Lakewood, Cliff Jo <b>Action</b></li> </ol> </li> </ol>	
5:00 pm	05 min.	<b>Officers Reports</b>	
		<ol style="list-style-type: none"> <li>1. WellCity Award</li> <li>2. Library Giving Day</li> <li>3. Q2 Marketing and Communications Focus-Welcome (Back) to Your Library</li> <li>4. 2022 Public Meeting Legislation</li> </ol>	
5:05 pm	10 min.	<b>Executive Session</b>	<b>Action</b>
		<i>At this time on the agenda, the Board of Trustees will recess to Executive Session, per RCW 42.30.110, to discuss personnel matters.</i>	
5:15 pm	05 min.	<b>Unfinished Business</b>	
		<ol style="list-style-type: none"> <li>1. Executive Director Salary Agreement, Cheree Green               <ol style="list-style-type: none"> <li>a. Executive Consultant Agreement, Cliff Jo <b>Action</b></li> </ol> </li> </ol>	<b>Action</b>
5:20 pm	05 min.	<b>Announcements</b>	
		Thank you to Executive Director Georgia Lomax for her service to PCLS.	
5:25 pm		<b>Adjournment</b>	<b>Action</b>