

**AGENDA**

**Regular Meeting of the Pierce County Library System Board of Trustees**

**October 14, 2020 | 3:30 PM**

***This is a Virtual Meeting***

Attendees may join via either:

- **Phone:** Dial+1.253.215.8782 | Webinar ID: 972 4148 2087 | Passcode: 090783; or
- **Web browser** (Zoom user account is required to join via web browser):  
<https://zoom.us/j/97241482087?pwd=RkRwU2k4NnJvM28vMk1pZUxITVZBdz09>; or
- **App** (Zoom user account is NOT needed if joining by app) ([Windows App](#) | [iPad / iPhone App](#) | [Android App](#))  
<https://zoom.us/j/97241482087?pwd=RkRwU2k4NnJvM28vMk1pZUxITVZBdz09>

3:30 pm	02 min.	<b>Call to Order:</b> Daren Jones, Chair	
3:32 pm	05 min.	<b>Public Comment:</b> <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please submit comments in writing (including your Name, Address and Topic) to <a href="mailto:pmcbride@piercescountylibrary.org">pmcbride@piercescountylibrary.org</a> by 2 pm on October 14. Comments will be read aloud to the Board. Time limit for comments is three minutes.</i>	
3:37 pm	03 min.	<b>Consent Agenda</b>	<b>Action</b>
		<ol style="list-style-type: none"> <li>1. Approval of Minutes of September 9, 2020, Regular Meeting</li> <li>2. Approval of September 2020 Payroll, Benefits and Vouchers</li> <li>3. Technology Purchase – Microsoft Support Renewal</li> <li>4. 2020 Monitor and PC Recycling</li> </ol>	
3:40 pm	05 min.	<b>Board Member Reports</b>	
3:45 pm	10 min.	<b>Routine Reports</b>	
		<ol style="list-style-type: none"> <li>1. Fundraising Performance Report, Dean Carrell</li> <li>2. Metrics Dashboard, Melinda Chesbro</li> <li>3. August Financial Report, Cliff Jo</li> </ol>	
3:55 pm	5 min.	<b>Unfinished Business</b>	
		<ol style="list-style-type: none"> <li>1. COVID-19 Update, Risk Management Team               <ol style="list-style-type: none"> <li>a. Cash Status</li> <li>b. COVID-19 Services - September</li> </ol> </li> </ol>	
	30 min.	<ol style="list-style-type: none"> <li>2. 2021 Budget and Service Plan, Georgia Lomax, Melinda Chesbro, Cliff Jo               <ol style="list-style-type: none"> <li>a. Preliminary Levy Certificate</li> <li>b. Conceptual Budget</li> <li>c. Service Overview</li> </ol> </li> </ol>	
4:30 pm	15 min.	<b>Executive Session</b>	
		<i>At this time on the agenda, the Board of Trustees will recess to Executive Session per RCW 42.30.110, to discuss labor matters.</i>	
4:45 pm	5 min.	<b>New Business</b>	
		<ol style="list-style-type: none"> <li>1. Proposed 2021 Board Meeting Schedule, Georgia Lomax</li> </ol>	
4:50 pm	05 min.	<b>Officers Reports</b>	
		<ol style="list-style-type: none"> <li>1. National Friends of the Library Proclamation</li> <li>2. Summer Reading Results</li> <li>3. Graham Property Update</li> <li>4. Library Curbside Marketing Plan</li> <li>5. PCLS Staff Elected to WA Library Association Positions</li> </ol>	
4:55 pm	01 min.	<b>Announcements</b>	
		Due to the Veteran's Day holiday, the November Board Meeting will be held on November 18, 2020.	
4:56 pm		<b>Adjournment</b>	