

AGENDA

Regular Meeting of the Pierce County Library System Board of Trustees
November 9, 2022 | 3:30 p.m.
The meeting will be held in person at: 3005 112th St E, Tacoma WA 98446

Optional virtual attendance available via: **Phone:** Dial+1.253.215.8782 | **Webinar ID:** 853 3159 8218 | **Passcode:** 305939

- **Web Browser or App:** <https://us06web.zoom.us/j/85331598218?pwd=TVRWcEVYTFY3N0tod0FSa1ZBV2xqQT09>
(Zoom user account is required to join via web browser)

Call to Order: Jamilyn Penn, Chair

Public Comment: *This is time set aside for members of the public to speak to the Board of Trustees. Comments will be limited to three (3) minutes. To provide comments virtually, sign up by emailing pmcbride@piercecounitylibrary.org by 2:00 p.m. on November 9. Written comments must be provided 24 hours prior to the meeting.*

Consent Agenda: [ACTION] *Consent agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of October 12, 2022, Regular Meeting
2. Approval of October 2022 Payroll, Benefits and Vouchers

Routine Reports

1. Executive Director Report – Gretchen Caserotti
2. Fundraising Performance Report – Dean Carrell
3. Metrics Dashboard – Melinda Chesbro
4. September Financial Report – Cliff Jo
5. Public Services Report – Connie Behe

Unfinished Business

1. Resolution 2022-13: 2023 Schedule of Recurring Meetings – Gretchen Caserotti **[ACTION]**
2. Lakewood Library Buildings and Services Update – Gretchen Caserotti
 - a. Lakewood Library Buildings Advisory Committee Status Report
 - b. Upcoming Joint Meeting
 - c. Decision Making Discussion
 - d. Interim Library Status
 - e. Approval of Purchase Order for Architectural Design Services **[ACTION]**
3. 2023 Budget and Service Plans – Gretchen Caserotti
 - a. Draft Operating Budget
 - b. Draft Capital Projects Budget
 - c. Draft Elections Fund
 - d. Draft Property and Facility Fund
 - e. Draft Levy Sustainability Fund

First Public Hearing: 2023 Draft Budget of Revenue and Expenditures [ACTION] *The purpose of this hearing is to receive comments from interested members of the public regarding the Pierce County Library System's draft 2023 budget of Revenue and Expenditures. Comments will be limited to three (3) minutes.*

1. 2023 Revenue Sources and 2023 Expense Budget: Consideration of increases in property tax revenues, regarding the 2022 property tax levies for collection in 2023 (per RCW 84.55.120)

Unfinished Business (cont.)

4. 2023 Budget and Service Plan – Gretchen Caserotti
 - a. Resolution 2022-14: To Request Highest Lawful Levy and Levy Certification **[ACTION]**

New Business

1. Capital Funding Overview – Cliff Jo

Officers Reports: *Brief, informational updates or reports about the Library, its staff and activities*

1. IRS Tax Form 990
2. Staff Training & Participation Report – 2022 Update
3. Board Development Opportunities
4. 2022 Work Plan Progress
5. Tillicum Library Update
6. Q3 Marketing and Communications Plan Results

Announcements

Adjournment [ACTION]

*American Disability Act (ADA) Accommodations Provided Upon Request by Contacting pmcbride@piercecounitylibrary.org.
Whenever possible, please provide at least 72 hours' notice to help ensure availability.*

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