

**AGENDA**  
**Regular Meeting of the Pierce County Library System Board of Trustees**  
**November 10, 2021 | 3:30 PM**

This is a Virtual Meeting. Attendees may join via either:

- **Phone:** Dial+1.253.215.8782 | Webinar ID: 977 6052 7787 | Passcode: 106659; or
- **Web browser** (Zoom user account is required to join via web browser):  
<https://zoom.us/j/97760527787?pwd=T1VGT0ZvbEhhRWVmSXdOTEFwQndrQT09>; or
- **App** (Zoom user account is NOT required if joining by app) (Windows App | iPad / iPhone App | Android App)  
<https://zoom.us/j/97760527787?pwd=T1VGT0ZvbEhhRWVmSXdOTEFwQndrQT09>

|         |         |   |                                     |
|---------|---------|---|-------------------------------------|
| 3:30 pm | 02 min. | <b>Call to Order:</b> Pat Jenkins, Chair  |                                     |
| 3:32 pm | 05 min. | <b>Public Comment:</b> <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please submit comments in writing (including your Name, Address and Topic) to <a href="mailto:pmcbride@piercecounitylibrary.org">pmcbride@piercecounitylibrary.org</a> by 2 pm on November 10. Comments will be read aloud to the Board. Time limit for comments is three minutes.</i> |                                     |
| 3:37 pm | 03 min. | <b>Consent Agenda</b><br>1. Approval of Minutes of October 13, 2021, Regular Meeting<br>2. Approval of October 2021 Payroll, Benefits and Vouchers<br>3. 2022 Communico Renewal<br>4. Resolution 2021-14: 2022 Schedule of Recurring Meetings<br>5. Resolution 2021-15: To Declare Furnishings and Equipment Surplus to Public Service Needs  | <b>Action</b>                       |
| 3:40 pm | 05 min. | <b>Board Member Reports</b>   |                                     |
| 3:45 pm | 10 min. | <b>Routine Reports</b><br>1. Fundraising Performance Report, Dean Carrell<br>2. Metrics Dashboard, Melinda Chesbro<br>3. September Financial Report, Cliff Jo<br>4. Customer Experience Services Report, Connie Behe and Kayce Austin   |                                     |
| 3:55 pm | 30 min. | <b>Unfinished Business</b><br>1. Executive Director Recruitment Update, Cheree Green<br>2. Sumner Library Update, Cliff Jo<br>3. 2022 Budget and Service Plans: First Reading and Discussion, Georgia Lomax, Melinda Chesbro, Cliff Jo and Connie Behe<br>a. Draft Operating Budget<br>b. Draft Capital Projects Budget<br>c. Draft Elections Fund<br>d. Draft Property and Facility Fund<br>e. Draft Levy Sustainability Fund  |                                     |
| 4:25 pm | 05 min. | <b>First Public Hearing: 2022 Draft Budget of Revenue and Expenditures</b><br>2022 Revenue Sources and 2022 Expense Budget: Consideration of increases in property tax revenues, regarding the 2021 property tax levies for collection in 2022 (per RCW 84.55.120)  |                                     |
| 4:30 pm | 10 min. | <b>Unfinished Business (cont.)</b><br>4. 2022 Budget and Service Plan, Georgia Lomax, Melinda Chesbro, Cliff Jo and Connie Behe<br>a. <i>Resolution 2021-16: To Request Highest Lawful Levy and Levy Certification</i><br>b. <i>Resolution 2021-17: To Release Banked Levy Capacity</i><br>5. Buckley Library Site Evaluation Update, Cliff Jo  | <b>Action<br/>Action<br/>Action</b> |
| 4:40 pm | 05 min. | <b>Officers Reports</b><br>1. 2021 Fiscal Year Budget Status<br>2. IRS Tax Form 990<br>3. Q3 Marketing and Communications Plan Results<br>4. Q4 Marketing Focus: Online Books, Videos, and Magazines<br>5. L & I Workers Compensation Update  |                                     |
| 4:45 pm | 15 min. | <b>Executive Session</b><br><i>At this time on the agenda, the Board of Trustees will recess to Executive Session per RCW 42.30.110, to discuss collective bargaining matters.</i>  |                                     |
| 5:00 pm | 01 min. | <b>Announcements</b>  |                                     |
| 5:01 pm |         | <b>Adjournment</b>  |                                     |