

## AGENDA

### Regular Meeting of the Pierce County Library System Board of Trustees November 13, 2019 | 3:30 PM

3:30 pm	02 min.	<b>Call to Order:</b> Rob Allen, Chair	
3:32 pm	05 min.	<b>Public Comment:</b> <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please sign up at the time of the meeting to speak during the Public Comment period, and limit your comments to three minutes.</i>	
3:37 pm	03 min.	<b>Consent Agenda</b>	<b>Action</b>
		<ol style="list-style-type: none"> <li>1. Approval of Minutes of October 9, 2019, Regular Meeting</li> <li>2. Approval of Minutes of October 21, 2019, Special Meeting</li> <li>3. Approval of October 2019 Payroll, Benefits and Vouchers</li> <li>4. HVAC Control Systems 5-Year Renewal</li> <li>5. <i>Resolution 2019-07: 2020 Schedule of Recurring Meetings</i></li> </ol>	
3:40 pm	05 min.	<b>Board Member Reports</b>	
3:45 pm	10 min.	<b>Routine Reports</b>	
		<ol style="list-style-type: none"> <li>1. Fundraising Performance Report, Dean Carrell</li> <li>2. Metrics Dashboard, Melinda Chesbro</li> <li>3. September 2019 Financial Report, Cliff Jo</li> <li>4. Executive Director Report, Georgia Lomax</li> <li>5. Branch Services Report, Jaime Prothro</li> </ol>	
3:55 pm	60 min.	<b>Unfinished Business</b>	
		<ol style="list-style-type: none"> <li>1. Future Libraries Project, Georgia Lomax <ol style="list-style-type: none"> <li>a. Capital Fundraising Campaign Feasibility Study Report, The Barsness Group</li> <li>b. Next Steps/Decision Making Process</li> </ol> </li> </ol>	
4:55 pm	20 min.	<b>Executive Session</b>	
		<i>At this time on the agenda, the Board of Trustees will recess to Executive Session per RCW 42.30.110, to discuss labor matters.</i>	
5:15 pm	20 min.	<b>Unfinished Business (cont.)</b>	
		<ol style="list-style-type: none"> <li>2. 2020 Budget: First Reading and Discussion <ol style="list-style-type: none"> <li>a. Draft Operating Budget, Cliff Jo</li> <li>b. Draft Capital Projects Budget, Melinda Chesbro</li> <li>c. Draft Special Purpose Fund, Cliff Jo</li> </ol> </li> </ol>	
5:35 pm	05 min.	<b>Public Hearing: 2020 Draft Budget of Revenue and Expenditures</b>	
		2020 Revenue sources and 2020 Expense Budget: Consideration of increases in property tax revenues, regarding the 2019 property tax levies for collection in 2020 (per RCW 84.55.120)	
5:40 pm	05 min.	<b>Unfinished Business (cont.)</b>	
		<ol style="list-style-type: none"> <li>3. 2020 Budget and Work Plan, Melinda Chesbro and Cliff Jo <ol style="list-style-type: none"> <li>a. <i>Resolution 2019-08: To Request Highest Lawful Levy and Levy Certification</i></li> <li>b. <i>Resolution 2019-09: To Set Wages and Benefits for Non-Represented Employees for 2020</i></li> </ol> </li> </ol>	<b>Action Action</b>
5:45 pm	05 min.	<b>Officers Reports</b>	
		<ol style="list-style-type: none"> <li>1. Pierce County Reads: A Year of Reading Series #3</li> <li>2. Universal Service Administrative Company (USAC) Audit</li> <li>3. Marketing &amp; Communication Update - Quarter 3</li> <li>4. Milton Annexation of Unincorporated King County Property</li> </ol>	
5:50 pm	02 min.	<b>Announcements</b>	
5:52 pm		<b>Adjournment</b>	