

**AGENDA**

**Regular Meeting of the Pierce County Library System Board of Trustees  
November 18, 2020 | 3:30 PM**

***This is a Virtual Meeting***

Attendees may join via either:

- **Phone:** Dial+1.253.215.8782 | Webinar ID: 938 4199 8876| Passcode: 090783; or
- **Web browser** (Zoom user account is required to join via web browser):  
<https://zoom.us/j/93841998876?pwd=WDZZTERFa0NSb01tQlROdHlzbERzQT09>; or
- **App** (Zoom user account is NOT required if joining by app) ([Windows App](#) | [iPad / iPhone App](#) | [Android App](#))  
<https://zoom.us/j/93841998876?pwd=WDZZTERFa0NSb01tQlROdHlzbERzQT09>

3:30 pm	02 min.	<b>Call to Order:</b> Daren Jones, Chair	
3:32 pm	05 min.	<b>Public Comment:</b> <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please submit comments in writing (including your Name, Address and Topic) to <a href="mailto:pmcbride@piercecountylibrary.org">pmcbride@piercecountylibrary.org</a> by 2 pm on November 18. Comments will be read aloud to the Board. Time limit for comments is three minutes.</i>	
3:37 pm	03 min.	<b>Consent Agenda</b> 1. Approval of Minutes of October 14, 2020, Regular Meeting 2. Approval of October 2020 Payroll, Benefits and Vouchers 3. <i>Resolution 2020-03: 2021 Schedule of Recurring Meetings</i> 4. PCLS Staff Computer Refresh – Additional Purchases	<b>Action</b>
3:40 pm	05 min.	<b>Board Member Reports</b>	
3:45 pm	10 min.	<b>Routine Reports</b> 1. Fundraising Performance Report, Dean Carrell 2. Metrics Dashboard, Melinda Chesbro 3. September Financial Report, Cliff Jo 4. Branch Services Report, Jaime Prothro	
3:55 pm	20 min.	<b>Unfinished Business</b> 1. 2021 Budget and Service Plan: First Reading and Discussion, Georgia Lomax, Cliff Jo, Melinda Chesbro a. Draft Operating Budget b. Draft Capital Projects Budget c. Draft Special Purpose Fund d. Draft Levy Sustainability Fund	
4:15 pm	05 min.	<b>Public Hearing: 2021 Draft Budget of Revenue and Expenditures</b> 2021 Revenue Sources and 2021 Expense Budget: Consideration of increases in property tax revenues, regarding the 2020 property tax levies for collection in 2021 (per RCW 84.55.120)	
4:20 pm	05 min.	<b>Unfinished Business (cont.)</b> 3. 2021 Budget and Service Plan a. <i>Resolution 2020-04: Declaring a Substantial Need to Override the IPD</i> b. <i>Resolution 2020-05: To Request Highest Lawful Levy and Levy Certification</i> c. <i>Resolution 2020-06: To Create Banked Levy Capacity</i> d. <i>Resolution 2020-07: To Set Wages and Benefits for Non-Represented Employees for 2021</i>	<b>Action</b> <b>Action</b> <b>Action</b> <b>Action</b>
4:25 pm	05 min.	<b>Officers Reports</b> 1. Future Libraries Re-imagined 2. IRS Tax Form 990 3. 2019 Fiscal Accountability Audit 4. Q3 Marketing and Communications Plan Results 5. Reopening Communications Plan 6. Service During COVID-19 – September/October 7. Voter Point of Assistance Efforts	
4:30 pm	01 min.	<b>Announcements</b>	
4:31 pm		<b>Adjournment</b>	