

AGENDA

**Regular Meeting of the Pierce County Library System Board of Trustees
December 8, 2021 | 3:30 PM**

This is a Virtual Meeting. Attendees may join via either:

- **Phone:** Dial+1.253.215.8782 | Webinar ID: 977 6052 7787 | Passcode: 106659; or
- **Web browser** (Zoom user account is required to join via web browser):
<https://zoom.us/j/97760527787?pwd=T1VGT0ZvbEhhRWVmSXdOTEFwQndrQT09>; or
- **App** (Zoom user account is NOT required if joining by app) (Windows App | iPad / iPhone App | Android App)
<https://zoom.us/j/97760527787?pwd=T1VGT0ZvbEhhRWVmSXdOTEFwQndrQT09>

3:30 pm	02 min.	Call to Order: Pat Jenkins, Chair	
3:32 pm	05 min.	Public Comment: <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please submit comments in writing (including your Name, Address and Topic) to pmcbride@piercecountylibrary.org by 2 pm on December 8. Comments will be read aloud to the Board. Time limit for comments is three minutes.</i>	
3:37 pm	03 min.	Consent Agenda 1. Approval of Minutes of November 10, 2021, Regular Meeting 2. Approval of November 2021 Payroll, Benefits and Vouchers 3. Approval of Insurance Policy 4. Tri-Care Managed Support Renewal 5. Tyler Support Renewal	Action
3:40 pm	05 min.	Board Member Reports	
3:45 pm	10 min.	Routine Reports 1. Fundraising Performance Report, Dean Carrell 2. Metrics Dashboard, Melinda Chesbro 3. October Financial Report, Cliff Jo 4. Customer Experience Services Report, Connie Behe and Kayce Austin	
3:55 pm	15 min.	Unfinished Business 1. Executive Director Recruitment Update, Cheree Green 2. 2021 Fund Transfers a. Resolution 2021-18: To Transfer Set-Asides in the General Fund Balance to the Capital Facilities Fund b. Resolution 2021-19: To Record All Deposited Property Tax Revenues To The Levy Sustainability Fund 3. 2022 Budget and Service Plans: Second Reading and Discussion, Georgia Lomax	Action Action
4:10 pm	05 min.	Public Hearing: 2022 Budget of Revenue and Expenditures 2022 Revenue Sources and 2022 Expense Budget: Consideration of increases in property tax revenues, regarding the 2021 property tax levies for collection in 2022 (per RCW 84.55.120)	
4:15 pm	10 min.	Unfinished Business (cont.) 4. 2022 Budget and Service Plan, Georgia Lomax, Melinda Chesbro, Cliff Jo and Connie Behe a. Resolution 2021-20: To Adopt The 2022 General Fund Budget b. Resolution 2021-21: To Adopt The 2022 Capital Improvement Fund Budget c. Resolution 2021-22: To Adopt The 2022 Election Fund Budget d. Resolution 2021-23: To Adopt The 2022 Levy Sustainability Fund Budget e. Resolution 2021-24: To Adopt The 2022 Property and Facility Fund Budget f. Resolution 2021-25: To Set Wages and Benefits for Non-Represented Employees for 2022	Action Action Action Action Action Action
4:25 pm	15 min.	New Business 1. 2022 Election of Officers, Pat Jenkins 2. 2022 Board Calendar of Work, Georgia Lomax	Action
4:40 pm	05 min.	Officers Reports 1. Trivia Bee Update 2. Future Libraries 2022 3. Q3-4 Staff Training & Participation Report 4. 2022 Marketing and Communications Plan 5. Staff Engagement Survey Results 6. 2021 General Election Results	
4:45 pm	15 min.	Executive Session <i>At this time on the agenda, the Board of Trustees will recess to Executive Session per RCW 42.30.110, to discuss collective bargaining matters.</i>	
5:00 pm	01 min.	Announcements	
5:01 pm		Adjournment	