

AGENDA

Regular Meeting of the Pierce County Library System Board of Trustees December 11, 2019 | 3:30 PM

3:30 pm	02 min.	Call to Order: Rob Allen, Chair	
3:32 pm	05 min.	Public Comment: <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please sign up at the time of the meeting to speak during the Public Comment period, and limit your comments to three minutes.</i>	
3:37 pm	03 min.	Consent Agenda	Action
		<ol style="list-style-type: none"> 1. Approval of Minutes of November 13, 2019, Regular Meeting 2. Approval of November 2019 Payroll, Benefits and Vouchers 3. 2020 Insurance Renewal 	
3:40 pm	05 min.	Board Member Reports	
3:45 pm	10 min.	Routine Reports	
		<ol style="list-style-type: none"> 1. Fundraising Performance Report, Dean Carrell 2. Metrics Dashboard, Melinda Chesbro 3. October 2019 Financial Report, Cliff Jo 4. Executive Director Report, Georgia Lomax 5. Branch Services Report, Jaime Prothro 	
3:55 pm	30 min.	Board Education and Service Reports	
		<ol style="list-style-type: none"> 1. Staff Core Services Report, Chereé Green, Teresa Covington, Tim Sage, Meghan Sullivan 	
4:25 pm	10 min.	Unfinished Business (cont.)	
		<ol style="list-style-type: none"> 1. 2020 Budget: Second Reading and Discussion, Georgia Lomax, Melinda Chesbro, Cliff Jo 	
4:35 pm	05 min.	Public Hearing: 2020 Budget of Revenue and Expenditures	
		2020 Revenue sources and 2020 Expense Budget: Consideration of increases in property tax revenues, regarding the 2019 property tax levies for collection in 2020 (per RCW 84.55.120)	
4:40 pm	05 min.	Unfinished Business (cont.)	
		<ol style="list-style-type: none"> 2. Levy Sustainability Fund, Melinda Chesbro and Cliff Jo <ol style="list-style-type: none"> a. Fiscal Management Policy Update b. Resolution 2019-10: To Create the Levy Sustainability Fund 3. 2020 Budget and Work Plan, Melinda Chesbro and Cliff Jo <ol style="list-style-type: none"> a. Resolution 2019-11: To Adopt The 2020 General Fund Budget b. Resolution 2019-12: To Adopt The 2020 Capital Improvement Fund Budget c. Resolution 2019-13: To Adopt The 2020 Special Purpose Fund Budget d. Resolution 2019-14: To Adopt The 2020 Levy Sustainability Fund Budget e. Resolution 2019-15: To Transfer Set-Asides in the General Fund Balance to the Special Purpose Fund f. Resolution 2019-16: To Transfer Funds in the Special Purpose Fund to the Levy Sustainability Fund 	Action Action Action Action Action Action
4:45 pm	15 min.	New Business	
		<ol style="list-style-type: none"> 1. 2020 Election of Officers, Rob Allen 2. 2020 Board Calendar of Work, Georgia Lomax 3. Policy Review – Service of Process, Chereé Green 	Action Action
5:00 pm	05 min.	Officers Reports	
		<ol style="list-style-type: none"> 1. New Branch Manager 2. Makerfest 3. Trivia Bee 4. Wireless Printing 5. 2019 Staff Training & Participation Report 6. 2019 General Election Results 7. 2020 Marketing and Communications Plan 8. Local 3787 Election Results 	
5:05 pm	02 min.	Announcements	
5:07 pm		Adjournment	