

AGENDA

Regular Meeting of the Pierce County Library System Board of Trustees

December 14, 2022 | 3:30 p.m.

The meeting will be held in person at: 3005 112th St E, Tacoma WA 98446

Optional virtual attendance available via **Phone:** Dial+1.253.215.8782 | **Webinar ID:** 853 3159 8218 | **Passcode:** 305939

Web Browser or App: <https://us06web.zoom.us/j/85331598218?pwd=TVRWcEVYTFY3N0tod0FSa1ZBV2xqQT09>

(Zoom user account is required to join via web browser)

Call to Order: Jamilyn Penn, Chair

Public Comment: *This is time set aside for members of the public to speak to the Board of Trustees. Comments will be limited to three (3) minutes. To provide comments virtually, sign up by emailing pmcbride@piercecountylibrary.org by 2:00 p.m. on December 14. Written comments must be provided 24 hours prior to the meeting.*

Consent Agenda: [ACTION] *Consent agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of November 9, 2022, Regular Meeting
2. Approval of Minutes of November 17, 2022, Joint Meeting
3. Approval of November 2022 Payroll, Benefits and Vouchers
4. 2023 Insurance Policy Renewal
5. Resolution 2022-15: To Declare Furnishings and Equipment Surplus to Public Service Needs

Routine Reports

1. Executive Director Report
2. Fundraising Performance Report
3. Metrics Dashboard
4. October Financial Report
5. Public Services Report

Unfinished Business

1. Lakewood Libraries Discussion
2. Sumner Capital Project Proposal
3. 2022 Fund Transfers
 - a. Resolution 2022-16: To Transfer Set-Asides in the General Fund Balance to the Capital Facilities Fund **[ACTION]**
 - b. Resolution 2022-17: To Record All Deposited Property Tax Revenues to the Levy Sustainability Fund **[ACTION]**
4. 2023 Budget: Second Reading and Discussion

Public Hearing: 2023 Budget of Revenue and Expenditures *The purpose of this hearing is to receive comments from interested members of the public regarding the Pierce County Library System's final 2023 budget of Revenue and Expenditures. Comments will be limited to three (3) minutes.*

1. 2023 Revenue Sources and 2023 Expense Budget: Consideration of increases in property tax revenues, regarding the 2022 property tax levies for collection in 2023 (per RCW 84.55.120)

Unfinished Business (cont.)

5. 2023 Budget Approvals
 - a. Resolution 2022-18: To Set Wages and Benefits for Non-Represented Employees for 2023 **[ACTION]**
 - b. Resolution 2022-19: To Adopt The 2023 General Fund Budget **[ACTION]**
 - c. Resolution 2022-20: To Adopt The 2023 Capital Improvement Fund Budget **[ACTION]**
 - d. Resolution 2022-21: To Adopt The 2023 Election Fund Budget **[ACTION]**
 - e. Resolution 2022-22: To Adopt The 2023 Levy Sustainability Fund Budget **[ACTION]**
 - f. Resolution 2022-23: To Adopt The 2023 Property and Facility Fund Budget **[ACTION]**

New Business

1. Capital Fund Transfers for 2023
 - a. Resolution 2022-24: Redirect the transfer of budgeted Property and Facility Fund instead to CIP (\$1,173,200) **[ACTION]**
 - b. Resolution 2022-25: Transfer of Unused LWD funds in General Fund to CIP (\$2,000,000) **[ACTION]**
 - c. Resolution 2022-26: Transfer of Property and Facility Fund to CIP (\$1,000,000) **[ACTION]**
2. 2023 Election of Officers – Jamilyn Penn **[ACTION]**
3. 2023 Board Calendar of Work

Officers Reports: *Brief, informational updates or reports about the Library, its staff and activities*

1. 2022 General Election Results
2. Inactive Customer Accounts
3. Sumner Public Engagement Plan

Announcements

Adjournment [ACTION]