

**AGENDA**  
**Regular Meeting of the Pierce County Library System Board of Trustees**  
**December 9, 2015**  
**3:30 pm**

3:30 pm	01 min.	<b>Call to Order:</b> Rob Allen, Chair	
3:31 pm	05 min.	<b>Public Comment:</b> <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please sign up at the time of the meeting to speak during the Public Comment period, and limit your comments to three minutes.</i>	
3:36 pm	04 min.	<b>Consent Agenda</b>	<b>Action</b>
		<ol style="list-style-type: none"> <li>1. Approval of Minutes of the November 18, 2015, Regular Meeting</li> <li>2. Approval of November 2015 Payroll, Benefits and Vouchers</li> <li>3. 2015-2016 Insurance Renewal</li> <li>4. Resolution 2015-11: To Declare Surplus Equipment</li> </ol>	
3:40 pm	05 min.	<b>Board Member Reports</b>	
3:45 pm	10 min.	<b>Routine Reports</b>	
		<ol style="list-style-type: none"> <li>1. Dashboard, Georgia Lomax</li> <li>2. November 2015 Financial Report, Dale Hough</li> <li>3. Executive Director Activities, Georgia Lomax</li> </ol>	
3:55 pm	05 min.	<b>Unfinished Business</b>	<b>Action</b>
	15 min.	<ol style="list-style-type: none"> <li>1. Strategic Planning Process - Consultant Contract Approval, Georgia Lomax</li> <li>2. 2016 Budget: Second Reading and Discussion, <i>Georgia Lomax and Clifford Jo</i></li> </ol>	
		<b>Public Hearing: 2016 Draft Budget of Estimated Revenue and Expenditures:</b>	
		<ol style="list-style-type: none"> <li>1. 2016 Revenue sources and 2016 Expense Budget: Consideration of increases in property tax revenues, regarding the 2015 property tax levies for collection in 2016 (per RCW 84.55.120)</li> </ol>	
4:15 pm	15 min.	<b>Unfinished Business (continued)</b>	
		<ol style="list-style-type: none"> <li>3. 2016 Budget, Clifford Jo <ol style="list-style-type: none"> <li>a. Resolution 2015-12: Year-End Capital Improvement Fund Transfer</li> <li>b. Resolution 2015-13: To Adopt The 2016 General Fund Budget</li> <li>c. Resolution 2015-14: To Adopt The 2016 Capital Improvement Fund Budget</li> <li>d. Resolution 2015-15: To Adopt Special Purpose Fund Budget</li> </ol> </li> </ol>	<b>Action</b> <b>Action</b> <b>Action</b> <b>Action</b>
4:30 pm		<b>New Business</b>	
	15 min.	1. Pierce County Library Foundation Annual Report, Lynne Hoffman	
	02 min.	2. Resolution 2015-16: To Set Wages and Benefits For Non-Represented Employees for 2016, Clifford Jo	<b>Action</b>
	02 min.	3. 2016 Election of Officers, Georgia Lomax	<b>Action</b>
	02 min.	4. Public Works Procurement Policy, Clifford Jo	<b>Action</b>
	02 min.	5. Food Purchase Policy, Clifford Jo	<b>Action</b>
	02 min.	6. Communications Department High-Speed Printer Purchase, Clifford Jo	<b>Action</b>
4:55 pm	10 min.	<b>Officers Reports</b>	
		<ol style="list-style-type: none"> <li>1. 2013-14 Audit Update, Clifford Jo</li> <li>2. DIY Fest, Jaime Prothro</li> <li>3. Local 3787 Election Results, Chereé Green</li> </ol>	
5:05 pm	30 min.	<b>Executive Session:</b> <i>At this time on the agenda, the Board of Trustees will recess to Executive Session, per RCW 42.30.110, to discuss contract negotiations, personnel and Executive Director evaluation.</i>	
5:35 pm	05 min.	<b>New Business (continued)</b>	<b>Action</b>
		1. 2016 Executive Director Salary Agreement, Georgia Lomax	
5:40 pm	01 min.	<b>Announcements</b>	
5:41 pm		<b>Adjournment</b>	