

**AGENDA**  
**Regular Meeting of the Pierce County Library System Board of Trustees**  
**November 8, 2017 | 3:30 pm**

3:30 pm	01 min.	<b>Call to Order:</b> Rob Allen, Chair	
3:31 pm	05 min.	<b>Public Comment:</b> <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please sign up at the time of the meeting to speak during the Public Comment period, and limit your comments to three minutes.</i>	
3:36 pm	04 min.	<b>Consent Agenda</b>	<b>Action</b>
		<ol style="list-style-type: none"> <li>1. Approval of Minutes of the October 11, 2017, Regular Meeting</li> <li>2. Approval of October 2017 Payroll, Benefits and Vouchers</li> <li>3. <i>Resolution 2017-10: To Declare Furnishings and Equipment Surplus to Public Service Needs</i></li> </ol>	
3:40 pm	05 min.	<b>Board Member Reports</b>	
3:45 pm	10 min.	<b>Routine Reports</b>	
		<ol style="list-style-type: none"> <li>1. Dashboard, Georgia Lomax</li> <li>2. September 2017 Financial Report, Donna Morey</li> <li>3. Executive Director Report, Georgia Lomax</li> <li>4. Branch Services Report, Jaime Prothro</li> </ol>	
3:55 pm	30 min.	<b>Unfinished Business</b>	
		<ol style="list-style-type: none"> <li>1. 2018 Budget and Work Plan: First Reading and Discussion, Georgia Lomax and Clifford Jo <ol style="list-style-type: none"> <li>a. Draft Operating Budget, Clifford Jo</li> <li>b. Draft Proposed Capital Projects, Clifford Jo</li> <li>c. 2018 Budget Documents: Budget Narrative and Tables &amp; Charts, Clifford Jo</li> </ol> </li> </ol>	
4:25 pm	05 min.	<b>Public Hearing: 2018 Draft Budget of Revenue and Expenditures:</b> 2018 Revenue sources and 2018 Expense Budget: Consideration of increases in property tax revenues, regarding the 2017 property tax levies for collection in 2018 (per RCW 84.55.10)	
4:30 pm	05 min.	<b>Unfinished Business (continued)</b>	
		<ol style="list-style-type: none"> <li>2. 2018 Budget and Work Plan, Georgia Lomax and Clifford Jo <ol style="list-style-type: none"> <li>a. <i>Resolution 2017-11: To Request Highest Lawful Levy and Levy Certification</i></li> <li>b. <i>Resolution 2017-12: To Set Wages and Benefits For Non-Represented Employees for 2018</i></li> </ol> </li> <li>3. Strategic Plan Focus Area – Community, Jaime Prothro and Joy Kim</li> </ol>	<b>Action</b> <b>Action</b>
4:35 pm	10 min.	<b>New Business</b>	<b>Action</b>
		<ol style="list-style-type: none"> <li>1. 2018 Schedule of Regular Meetings, Georgia Lomax</li> <li>2. 2018 Board Calendar of Work, Georgia Lomax</li> <li>3. Library Priorities, Mary Getchell</li> </ol>	
4:45 pm	10 min.	<b>Officers Reports</b>	
		<ol style="list-style-type: none"> <li>1. ULC Innovations Award</li> <li>2. Pierce County Workforce Development Council Memorandum of Understanding</li> <li>3. Customer Experience Department Meeting – Customer Service Model</li> <li>4. Staff Professional Development Activities</li> <li>5. Introduction of New Pierce County Library System Managers</li> <li>6. Pierce County Library Foundation Impact Committee and 2018 Giving</li> <li>7. 2015-16 Fiscal Audit</li> </ol>	
4:55 pm	01 min.	<b>Announcements</b>	
4:56 pm		<b>Adjournment</b>	