

**BOARD OF TRUSTEES
PIERCE COUNTY LIBRARY SYSTEM
MEETING MINUTES – FEBRUARY 10, 2021**



CALL TO ORDER

Chair Pat Jenkins called to order the regular meeting of the Pierce County Rural Library District Board of Trustees at 3:31 pm. Board members present were Rob Allen, Brian Thomason and Daren Jones. Jamilyn Penn joined the meeting at 3:37 pm. The meeting was conducted virtually due to the Safe Start Washington Reopening Plan to slow the transmission of the coronavirus.

CONSENT AGENDA

1. Approval of Minutes of January 13, 2021, Regular Meeting
2. Approval of January 2021 Payroll, Benefits and Vouchers

Trustee Allen moved for approval of the consent agenda. Trustee Thomason seconded the motion and it was passed.

BOARD MEMBER REPORTS

There were no Board Reports.

ROUTINE REPORTS

Metrics Dashboard – Deputy Director Chesbro reported that due to a vendor change, statistics will be reflected differently in upcoming months. Trustee Allen praised the Library for checking out over 3 million items despite being closed for nearly a year due to the pandemic.

UNFINISHED BUSINESS

Equity, Diversity, Inclusion, and Anti-Racism Policies – Staff Experience Director Cheree Green shared the revisions to the policies based on trustees' feedback from last month.

Trustee Penn recommended updating the language of the policies using third person pronouns to reflect the role of the Board and executive leadership as stewards of the Library versus owners of the Library.

Director Green acknowledged she would update all policies to reflect those changes.

Trustee Penn recommended the honorifics used when identifying members of the board and Library staff in the meeting minutes align with the updated policies. Future meeting minutes will identify participants of the meeting using their titles, followed by their last name.

Trustee Allen moved for approval of the Equity, Diversity and Inclusion policy as amended. Trustee Penn seconded the motion and it was passed.

Trustee Allen moved for approval of the Equal Employment Opportunity policy as amended. Trustee Thomason seconded the motion and it was passed.

Trustee Allen moved for approval of the Anti-Harassment policy as amended. Trustee Penn seconded the motion and it was passed.

Executive Director Lomax reported the Library interviewed five candidates for the Equity, Diversity, Inclusion and Anti-Racism consultant and expects to announce the successful candidate this week.

NEW BUSINESS

2021 Foundation Addendum

Trustee Allen authorized Executive Director Lomax to sign the 2020 addendum to the Foundation Addendum. Trustee Jones seconded the motion and it was passed.

OFFICERS REPORTS

Virtual All Staff Meeting – Director Lomax reported the 2-day event was well attended by staff and allowed them to engage, learn and discuss the work of the Library.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

The meeting was adjourned at 4:15 pm on motion by Trustee Allen, seconded by Trustee Penn.

Georgia Lomax, Secretary

Pat Jenkins, Chair