

**BOARD OF TRUSTEES  
PIERCE COUNTY LIBRARY SYSTEM  
MEETING MINUTES – MAY 12, 2021**



**CALL TO ORDER**

Chair Pat Jenkins called to order the regular meeting of the Pierce County Rural Library District Board of Trustees at 3:31 pm. Board members present were Rob Allen, Jamilyn Penn and Daren Jones. Brian Thomason was excused. The meeting was conducted virtually due to the Safe Start Washington Reopening Plan to slow the transmission of the coronavirus.

**CONSENT AGENDA**

1. Approval of Minutes of April 14, 2021, Regular Meeting
2. Approval of April 2021 Payroll, Benefits and Vouchers
3. Resolution 2021-04: To Declare Furnishings and Equipment Surplus to Public Service Needs
4. Resolution 2021-05: To Declare Furnishings and Equipment Surplus to Public Service Needs
5. Bonney Lake Roof Replacement
6. Technology: Annual Renewal – Dell Switch and Routers
7. ACL Server Room HVAC Replacement

*Trustee Allen moved for approval of the consent agenda. Trustee Penn seconded the motion and it was passed.*

**BOARD MEMBER REPORTS**

There were no Board member reports.

**ROUTINE REPORTS**

Fundraising Performance Report – Foundation Director Dean Carrell noted the Library Giving Day donations are still being received. The total funds raised to date are over \$103,000, which is a 63% increase over last year. The number of donors increased 49% over last year, with 88 of them being new donors.

The Board expressed gratitude for the generosity of the members of the community.

**UNFINISHED BUSINESS**

Trustee Vacancy – Executive Director Georgia Lomax reported 13 candidates applied for the position. The selection panel is identifying top candidates to interview in June.

Electronic Signatures Policy – *Trustee Allen moved adopt the Electronic and Digital Signature Policy. Trustee Penn seconded the motion and it was passed.*

**NEW BUSINESS**

75th Anniversary Proclamation – Director Lomax was pleased to share the Library reached its 75 year milestone. City and County partners will be joining in recognizing the Library at various events.

*Trustee Allen moved to declare May 1, 2021 through December 31, 2021, as Pierce County Library System's Diamond Anniversary. Trustee Penn seconded the motion and it was passed.*

**OFFICERS REPORTS**

National Library Worker Day – Trustee Allen thanked staff for their work and service to the community.

**ANNOUNCEMENTS**

Director Lomax invited attendees to take a Storywalk in various locations in the community and to read "The Big Umbrella" in celebration of the Library's 75<sup>th</sup> Anniversary.

**ADJOURNMENT**

The meeting was adjourned at 3:55 pm on motion by Trustee Allen, seconded by Trustee Penn.

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Georgia Lomax, Secretary

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Pat Jenkins, Chair