

**BOARD OF TRUSTEES
PIERCE COUNTY LIBRARY SYSTEM
MEETING MINUTES – AUGUST 14, 2019**

CALL TO ORDER

Chair Rob Allen called to order the regular meeting of the Pierce County Rural Library District Board of Trustees at 3:30 pm. Board members present were Monica Butler, Pat Jenkins, Daren Jones and Jamilyn Penn.

PUBLIC COMMENT

Danna Webster, president of the Key Peninsula Healthy Community Coalition, thanked the board for coming to Key Center.

RECOGNITION

WorkSource Satellite Connection Site – Customer Experience Director Jaime Prothro reported the Library has been awarded certification as a WorkSource Pierce Satellite Connection site at its eighteen full-service branches.

CONSENT AGENDA

1. Approval of Minutes of the July 10, 2019, Regular Meeting
2. July 2019 Payroll, Benefits and Vouchers totaling \$2,457,111.89
3. 2019 PC Replacement Cost
4. Catalyst Purchase (Furnishings)
5. Resolution 2019-06: To Declare Furnishings and Equipment Surplus to Public Service Needs

Ms. Butler moved for approval of the consent agenda. Mr. Jones seconded the motion and it was passed.

BOARD MEMBER REPORTS

New Trustee Welcome – Jamilyn Penn of Steilacoom was introduced. She was appointed to replace Donna Albers who completed her term. The Trustees participated in a check-in session to introduce themselves, their passion for libraries, and about their experience serving on the board.

ROUTINE REPORTS

June 2019 Financial Report – Finance and Business Director Cliff Jo reported that property tax for 2020 has just been posted. He will calculate for the Library's district and report next month. He reviewed the three stages of the Library's funding cycle.

Executive Director Report – Ms. Lomax commented that she and Deputy Director Melinda Chesbro participated in a visioning workshop with key leaders at the City of Fife. The City is interested in developing a civic center and exploring the possibility of including the Library on its campus.

NEW BUSINESS

2020 Budget and Work Plan – Ms. Lomax reviewed the Library's three strategic directions to further the impact and value of its services under the Strategic Framework. She noted the Library's outward facing strategic direction will apply the Library's expertise in literacy through a lens focused on how it can help individuals and communities build economic self-sufficiency. She added that partnerships with community organizations will be vital to the Library's work in this area. The Library will also focus inward on organizational growth and maturity, and look to the future in its capital investments on spaces and technology.

BOARD EDUCATION AND SERVICE

Key Center Library and Community Presentation – Ms. Prothro introduced Supervising Librarian Corrine Weatherly who thanked the Trustees for visiting the branch.

Ms. Weatherly introduced staff members Karen Brooks, Gig Harbor Branch Manager; Librarians Adam Jackman and Holly Smith; Storyteller Carol Dike; Senior Branch Assistants Dorothy Barelli, Carolyn Kane, Teddy Emmerich; and Page Brittany Pressey. Ms. Weatherly shared information about the Key Center community, noting it is a census designated area. She thanked those in attendance for their partnership with the Library, and shared stories about customers who have used the Library's services to get jobs and the Library's collaboration with the Food Backpacks 4 Kids program.

Delia McGinnis, president of Two Waters Arts Alliance commented on its partnership with the Library. It is an all-volunteer organization, and since 2001, has worked with the Key Center Library, offering programs and activities to the community and displaying local artwork.

Friends of the Library in attendance were Ann Campy, President; CJ Clawson, Secretary; Bill Gerald, member at large, and Rosina Vertz. Ms. Vertz commented on the Friends' strong sense of civic responsibility and their integral part in the success of the Key Center Library.

The Board thanked the Friends, community and the Key Center staff and recognized them for their personal touch and true spirit of public service.

EXECUTIVE SESSION

At 4:41 pm, Mr. Jenkins moved to recess to Executive Session, per RCW 42.30.110, to discuss personnel matters for approximately 10 minutes. Mr. Jones seconded the motion and it was passed. The Session ended at 4:56 pm.

ADJOURNMENT

The meeting was adjourned at 4:58 pm on motion by Ms. Butler, seconded by Mr. Jones.

Georgia Lomax, Secretary

Rob Allen, Chair