

**BOARD OF TRUSTEES
PIERCE COUNTY LIBRARY SYSTEM
SPECIAL MEETING MINUTES – SEPTEMBER 22, 2022**



CALL TO ORDER

Vice Chair Pat Jenkins called to order the special meeting of the Pierce County Rural Library District Board of Trustees at 3:32 pm. Board members present were Pat Jenkins, Neesha Patel, and Pam Duncan. Abby Sloan joined the meeting at 3:33 pm. Chair Jamilyn Penn joined at 3:35 pm. The meeting was conducted in person, with an option to attend virtually.

UNFINISHED BUSINESS

Lakewood Library Discussion – Executive Director Gretchen Caserotti reviewed the information presented in the board packet and solicited discussion from the Trustees.

Code Violation Notice Discussion - Executive Director Caserotti reported the Library is working to understand the recent letter received from the City of Lakewood by seeking counsel from attorneys and architects. Discussion ensued. Executive Director Caserotti acknowledged a sense of urgency around decision-making and the importance of ensuring safe buildings for staff and the public, noting that she will keep the Trustees informed as she learns more.

Condition Assessment and Cost-Estimate Reports Summary – Business and Compliance Director Cliff Jo noted the reports contain estimates put together by the Library’s consultants, and that costs would be refined depending on the recommendation of the Lakewood Library Buildings Community Advisory Committee and final decision from the Board of Trustees.

Trustees expressed appreciation for the transparent, expansive compilation of information. Trustees also noted the importance of ensuring culturally responsive communication and ensuring the public has an awareness of what the Library itself is aware of.

EXECUTIVE SESSION

At 4:11 pm, Trustee Duncan moved to recess to Executive Session, per RCW 42.30.110, to discuss property matters for approximately 20 minutes. Trustee Sloan seconded the motion. Motion carried. The session ended at 4:31 pm.

UNFINISHED BUSINESS (CONT.)

Approve Lease Documents for Temporary Lakewood Library

Trustee Sloan moved to authorize the Library to sign a lease agreement and all associated documents as required to execute said lease. Trustee Jenkins seconded the motion. Motion carried.

Executive Director Caserotti indicated this action initiates the beginning of a planning process, and that Library administration will have more information in the coming weeks.

ADJOURNMENT

The meeting was adjourned at 4:37 pm on motion by Trustee Jenkins seconded by Trustee Duncan.

Gretchen Caserotti, Secretary

Jamilyn Penn, Chair