

CALL TO ORDER

Chair Rob Allen called to order the regular meeting of the Pierce County Rural Library District Board of Trustees at 3:32 pm. Board members present were Daren Jones, Monica Butler, Pat Jenkins and Donna Albers.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

1. Approval of Minutes of the April 11, 2018, Regular Meeting
2. April 2018 Payroll, Benefits and Vouchers
 - a. Payroll Warrants 3806-3821 dated 4/1/18-4/30/18 in the amount of \$5740.171
 - b. Payroll Disbursement Voucher dated 4/6/18 in the amount of \$1,070,931.84
 - c. Payroll Disbursement Voucher dated 4/21/18 in the amount of \$741,118.33
 - d. Accounts Payable Warrants 628887-629024 dated 4/1/18-4/30/18 in the amount of \$586,208.80

Ms. Butler moved for approval of the consent agenda. Ms. Albers seconded the motion and it was passed.

BOARD REPORTS

Ms. Albers commented on the many libraries in the area on her recent trip to Israel.

ROUTINE REPORTS

Dashboard – New door counters were recently installed to track the number of Library visitors. Comparisons of statistics between the new and old counters will need to be evaluated.

March 2018 Financial Report – Ms. Lomax noted the payments over \$10,000 were likely book orders and personnel costs.

Executive Director Report – Ms. Lomax reported the Sumner City Council voted unanimously to purchase property for a potential future location for the Library.

UNFINISHED BUSINESS

Library Priorities Project Update – Marketing and Communications Director Mary Getchell introduced Melissa Martin, from the public opinion research firm Nelson Report, who provided an overview of the recent public opinion poll results. The survey was conducted in April. 383 respondents participated, providing statistically valid results with a +/- 5% margin of error at a 95% confidence rate.

Ms. Butler inquired about the method of surveying used for the public opinion poll. Ms. Getchell noted the respondents were randomly selected for this survey and contacted by phone.

Finance and Business Director Clifford Jo reviewed the fiscal realities that he shared with the Community Advisory Committee during their last meeting. He reviewed the revenue sources and budget expenditure percentages and the gaps between each.

Customer Experience Director Jaime Prothro outlined a 3-year approach toward making reductions should the Library not receive additional revenue, which included reducing open hours, further book budget reductions, and the eventual closures of some libraries.

Ms. Lomax shared an overview of a 5-year approach to maintaining services based on a 50 cent reauthorized levy. She also provided information on costs to a homeowner over 5 years and reviewed estimated costs of placing a measure on the ballot.

When asked about the morale of staff, Staff Experience Director Cheree Green said staff appreciate the transparency and have an interest in Ms. Lomax's philosophy relating to the budget situation.

Ms. Lomax noted members of the Community Advisory Committee will make their recommendation to the Board at the June meeting.

She noted the Library and staff is prepared to take either path and to provide excellent service whether maintaining current levels or in a reduced state.

OFFICERS REPORTS

Summer Reading Preview – Ms. Prothro shared this year's Summer Reading material with the trustees.

ANNOUNCEMENTS

The 2018 Pierce County Reads author event will be held at 7 PM on May 11, 2018, at Pacific Lutheran University's Olsen Auditorium, 124th Street S, Tacoma WA.

Our Own Expressions Award Ceremony will be held at 7 PM on May 30, 2018, at Pacific Lutheran University's Lagerquist Concert Hall, 868 Wheeler Street S, Tacoma WA.

The June Board meeting will be held at the South Hill Library, 15420 Meridian E., Puyallup WA 98375.

ADJOURNMENT

The meeting was adjourned at 5:16 pm on motion by Ms. Albers, seconded by Mr. Jenkins.

Georgia Lomax, Secretary

Rob Allen, Chair