

**BOARD OF TRUSTEES  
PIERCE COUNTY LIBRARY SYSTEM  
REGULAR MEETING, OCTOBER 10, 2018**

**CALL TO ORDER**

Vice-Chair Daren Jones called to order the regular meeting of the Pierce County Rural Library District Board of Trustees at 3:31 pm. Board members present were Pat Jenkins, Monica Butler and Donna Albers. Rob Allen was excused.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

1. Approval of Minutes of the September 12, 2018, Regular Meeting
2. September 2018 Payroll, Benefits and Vouchers
  - a. Payroll Warrants 3832 dated 9/1/18-9/30/18 in the amount of \$1,994.32
  - b. Payroll Disbursement Voucher dated 9/6/18 in the amount of \$1,048,113.62
  - c. Payroll Disbursement Voucher dated 9/21/18 in the amount of \$790,124.50
  - d. Accounts Payable Warrants 629523-629627 dated 9/1/18-9/30/18 in the amount of \$729,674.14

*Ms. Albers moved for approval of the consent agenda. Mr. Jenkins seconded the motion and it was passed.*

**ROUTINE REPORTS**

**Executive Director Report** – Executive Director Georgia Lomax reported she has been working with the County to make the appropriate changes to the trustee terms. Mr. Jones will be moving into a full 5 year term.

The state auditor will conduct the exit conference next week. Chair Allen will be in attendance.

**UNFINISHED BUSINESS**

**Library Election Update** – Ms. Lomax summarized the activity to date. She shared the informational flyer which will be mailed to the approximately 240,000 households in the Library's service area. The cost of printing and postage is 16¢ per item. Ms. Lomax noted that if the levy does not pass, the decision on which libraries will close would be decided following a public engagement process. Ballots go out at the end of the week.

Marketing and Communications Director Mary Getchell said that the public is asking questions about the levy and there has been strong media coverage. She noted there are a lot of measures on the November ballot, many of them with tax implications.

**Estimated Budget** – Ms. Lomax reported the library received the preliminary levy certification which indicates the revenue the Library will receive in 2019. The Implicit Price Deflator will not apply in 2019. New construction revenue is estimated to be \$650,000. New construction taxes will be collected only if the levy fails and the Library's levy rate remains below 50¢.

Should the levy not pass, under the 1% limit the Library would receive an additional \$300,000 in property tax revenue for 2019. If the levy passes, the Library anticipates receiving approximately \$8 million. A portion of this revenue would be saved and used to sustain operations over the 5 year period.

The draft 2019 work plan was shared with the Board to highlight services and projects planned for 2019. The Leadership Team leads this work. Five-year plans are also being developed that will provide for long-term management and coordination of projects and initiatives. Ms. Lomax noted that the work plan would not be

finalized until the outcome of the election is clear and it is determined whether the Library will implement the Sustain or Reduce budget for 2019.

#### **NEW BUSINESS**

**Proposed 2019 Board Meeting Schedule** – Trustees expressed interest in holding four meetings in branches in 2019.

**2018 Work Plan Update** – The Trustees discussed a planned 2018 project that begins in November to evaluate the multiple filters currently used on Library computers. The Board asked that a report be brought to them in 2019 following the project, to allow them to consider a study of filters and related issues regarding computer use.

#### **OFFICERS REPORTS**

**National Friends of Libraries Week Proclamation** – Mr. Jones proclaimed the week of October 21-27, 2018, as Friends of Libraries Week. The Board thanked the Friends for their contributions and support of the Library.

**Summer Reading Report** – The Trustees were pleased with the results of the program. They thanked donors and the Foundation for supporting the program's success.

#### **ANNOUNCEMENTS**

Pierce County MakerFest will be held November 3, 2018, from 10:00 AM until 3:00 PM at the Washington State Fairgrounds Agriplex.

The general election is November 6, 2018.

#### **ADJOURNMENT**

The meeting was adjourned at 4:55 pm on motion by Ms. Albers, seconded by Mr. Jenkins.

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Georgia Lomax, Secretary

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Daren Jones, Vice-Chair