

**CALL TO ORDER**

Vice-Chair Daren Jones called to order the regular meeting of the Pierce County Rural Library District Board of Trustees at 3:32 pm. Board members present were Donna Albers, Monica Butler and Pat Jenkins. Rob Allen was excused.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

1. Approval of Minutes of the February 14, 2018, Regular Meeting
2. February 2018 Payroll, Benefits and Vouchers
  - a. Payroll Disbursement Voucher dated 2/6/18 in the amount of \$1,068,821.04
  - b. Payroll Disbursement Voucher dated 2/21/18 in the amount of \$796,534.37
  - c. Accounts Payable Warrants 6284641-628757 dated 2/1/18-2/28/18 in the amount of \$693,268.52
3. Buckley Underground Storage Tank Study

*Ms. Butler moved for approval of the consent agenda. Mr. Jenkins seconded the motion and it was passed.*

**EXECUTIVE SESSION**

At 3:34 pm, Ms. Butler moved to recess to Executive Session, per RCW 42.30.110, to discuss property matters for approximately 05 minutes. Mr. Jenkins seconded the motion and it was passed. The Session ended at 3:42 pm.

**ROUTINE REPORTS**

**January 2018 Financial Report** – Ms. Morey noted she recently made changes to the report and will provide an overview at the next meeting.

**OFFICERS REPORTS**

**Library Priorities** – Ms. Albers was pleased to see the volume of customers who provided feedback during the survey period and at the open houses. Deputy Director Melinda Chesbro noted the number of customers who participated at each branch are still being tallied.

Ms. Albers was also pleased to see the variety of representation from business, government and non-profit sectors within the members of the Community Advisory Committee.

**Overdrive Circulation** – Ms. Albers asked if the Library receives a price break based on the volume checkouts. Collection Manager Tracey Thompson said it does not and that the rate of circulation may mean we are purchasing the same title multiple times which, in some cases, means an increase in costs.

**ANNOUNCEMENTS**

Ms. Albers will not be attending the April 11, 2018, meeting.

The April Board meeting will be held at the Buckley Library – 123 S River Avenue, Buckley WA 98321.

**ADJOURNMENT**

The meeting was adjourned at 3:50 pm on motion by Ms. Albers, seconded by Mr. Jenkins.