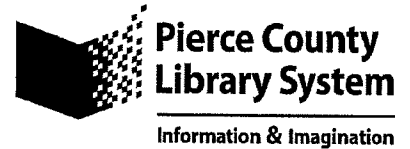


---

M E M O



Date: July 28, 2011

To: Chairman J.J. McCament and Members of the Board of Trustees

From: Lorie Erickson, Director of Facilities, PCLS

Subject: August Branch Closures

Pierce County Library System will experience two branch closures in the month of August. Buckley will close from August 8-19, 2011 for roof and HVAC replacements. Lakewood will close from August 24-September 4, 2011 for HVAC/Boiler replacement and Elevator upgrade. Lakewood meeting room will remain open for minimal service. HVAC's in both facilities were last replaced in 1991. The Buckley roof is approximately 20 years old.