

M E M O

Date: October 4, 2010

To: Chair J.J. McCament and Members of the Board

From: Neel Parikh, Executive Director

Subject: Fife Update

Architects: We received 13 responses to our Requests for Qualifications for architects for the Fife project. We selected three firms to interview on September 15th. All three were experienced library architects and presented excellent proposals. We selected SHKS, the firm that we work with on the Milton/Edgewood project.

The RFQ stated that we were looking for architects to design tenant improvements for a modular structure to be placed on land, to be determined, in the City of Fife by June 2011. All three architects presented a timeline that would complete the planning and construction of a modular building within that timeframe. In addition, none of them were concerned about the lack of information for a particular site.

The most interesting aspect of the interviews was the creativity and enthusiasm with which the architects approached planning a modular building. All three had many creative ideas for an attractive functional structure. In addition, it was very clear that modular buildings may actually be a "wave of the future", due to the low impact on the environment and the sustainability of a re-usable structure. The building can be used at least 20 years after it has been built and also it can easily be moved to other locations for a similar use.

We are very excited about the possibilities. This will end up being an excellent option.

Property: We have issued a purchase and sale agreement for the property described during the last Board meeting. There are a number of conditions to be met before the sale can be finalized. During the Executive Session, we will discuss the points of the agreement.