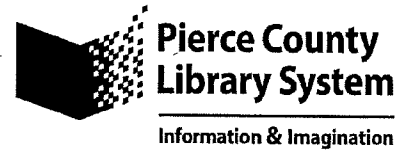

M E M O



Date: December 5, 2011

To: Chairman J.J. McCament and Members of the Board of Trustees

From: Lorie Erickson, Director of Facilities, PCLS

Subject: Fife Update

Project Update:

The Fife Library opened to the public on schedule on December 3, 2011. 780 people were in attendance.

Punchlist items are being addressed by both the site contractor and Modern Building Systems. These items are expected to be completed by the end of December.

The bus shelter is scheduled to be installed by mid December.