



Date: January 5, 2009

To: Chairman Allen Rose and Members of the Board of Trustees

From: Lorie Erickson

Subject: Facilities Master Plan Update

Facilities Master Plan Surveys:

- A total of 3,811 surveys have been returned, with a breakdown as follows:
2,366 internal, 671 external, 125 World Languages, 579 online, 70 staff online

Strategic Visioning Workshop:

- The Strategic Visioning Workshop is scheduled for February 12, 2009. This will be held at the Environmental Services Building.

Stakeholder Meeting Dates:

The Stakeholder Meeting dates have been scheduled for January 20, 21, and 22, 2009 and May 26, 27, and 28, 2009.

Community Meeting Dates:

The Community Meeting dates have been scheduled throughout the months of January and February 2009, at various branch and external locations.

Staff Advisory Committee:

The Staff Advisory Committee has been selected. The first kickoff meeting is scheduled for January 7th. Roles and expectations of the Committee members will be reviewed.

Group 4 continues to review information provided to them by PCLS staff on Collection, Facility Needs Assessment, Marketing and Communications Plans, GIS Mapping, Cardholder Information, Branch Data, Demographic Information, etc.