

Board Reports

2015 BOARD OF TRUSTEES CALENDAR OF WORK

Date	Strategic/Policy	Routine
January 14	<ul style="list-style-type: none"> • 2015 Board of Trustees Calendar of Work • Board Code of Conduct/Ethics • Leadership Academy • Employee Communication Survey • Compensation Study • E-Rate Program 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Statement • 2015 Legislative Day • STAR Libraries • Executive Director Activities
Jan 30-Feb 3 <i>American Library Association (ALA) Mid-Winter Conference, Chicago IL</i>		
February 8	<ul style="list-style-type: none"> • US Open at the Library Preview • Open Hours • Annual Branch Service Plans- 2014 Evaluation • Staff Engagement Survey • Annual Branch Service Plans 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Statement • 2015 Legislation Related to Libraries • 2015 Pierce County Library Foundation Agreement • PC Reads Preview • Executive Director Activities • Introduce New R&M Director
March 11	<ul style="list-style-type: none"> • Fife Update - Surrounding Development • Trustee Application Process (Al Rose's term exp. 7/20/15) • Technology Plan Update Series • Meaningful Data Measures • Key Center iPad Project • Teen Summer Challenge Marketing • Technology Plan Update Series • Annual Branch Service Plans-2015 Overview • Strategic Action Plan 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Statement • PC Reads • Executive Director Activities
April 8	<ul style="list-style-type: none"> • Trustee Self-Evaluation • 2014 Reciprocal Borrowing Report • Technology Plan Update Series • Strategic Action Plan 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Report • Executive Director Activities
April 15 - 17 <i>Oregon Library Association/Washington Library Association (OLA/WLA) Conference, Tulalip, WA</i>		
May 13	<ul style="list-style-type: none"> • 2015 Year-End Financial Review • Technology Plan Update Series • Trustee Self-Evaluation • Strategic Action Plan 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Report • ULC Innovations Initiative • IRS Tax Form 990 • Summer Reading Program • WLA Attendance • Executive Director Activities
June 10	<ul style="list-style-type: none"> • 2014 Capital Projects – Year End Report • 2015 Mid-Year Budget Process • Strategic Action Plan 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Report • PC Reads Final Report • Our Own Expressions • Executive Director Activities
June 25 -30 <i>American Library Association (ALA) Annual Conference, San Francisco CA</i>		
July 8	<ul style="list-style-type: none"> • 2015 Mid-Year Budget Adjustment: 	<ul style="list-style-type: none"> • Monthly Dashboard

Date	Strategic/Policy	Routine
	<ul style="list-style-type: none"> ♦ Operating Budget ♦ Capital Improvement Plan 	<ul style="list-style-type: none"> • Monthly Financial Report • IRS Tax Form 990 Final Review • Evaluate Electronic FYI Packet
August 12	<ul style="list-style-type: none"> • 2016 Budget: Budget Process and Calendar • 2016 CPIU • 2016 Labor Negotiations 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Report • Executive Director Activities
September 9	<ul style="list-style-type: none"> • 2016 Budget: Estimated Revenue and Expenditures • Long Term Capital Project Projections 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Report • Library Card Campaign • Executive Director Activities
October 21	<ul style="list-style-type: none"> • 2016 Revenue and Expenditures Draft • 2016 Materials Budget Summary • 2016 Preliminary Levy Certification • 2015 IPD for 2015 Property Tax Levy • 2016 – 2019 Cash Flow • 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Statement • Set 2016 Board Meeting Schedule • Pierce County Library Foundation Annual Report • Executive Director Activities
November 11	<ul style="list-style-type: none"> • First Public Hearing Regarding 2016 Budget • Review of Draft 2016 Budget and Capital Improvement Plan • Review And Approval To Certify Property Taxes To Be Levied For Collection in 2016 • Review Of Regular 2015 Capital Improvement Budget And 2016 Capital Improvement Plan 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Report • <i>Resolution</i>: Schedule of Recurring Meetings • Summer Reading Program Report • United Way Day of Caring • Executive Director Activities
December 9	<ul style="list-style-type: none"> • Second Public Hearing Regarding 2016 Budget • Resolution to transfer a portion of the fund balance of the general fund to the capital improvement fund • Resolution to Adopt 2016 Budget • Resolution to Adopt 2016 Capital Improvement Fund Budget • Motion to certify property taxes to be levied for collection in 2016 (if needed) • Resolution to set 2016 wages for non-represented staff • 2016 Election of Officers • Negotiate 2016 Executive Director Agreement • 	<ul style="list-style-type: none"> • Monthly Dashboard • Monthly Financial Report • <i>Resolution</i>: Cancellation of unredeemed warrants • 2016 Insurance Renewal • Executive Director Activities

Pierce County Library FYI Packet

Pierce County Library in the News

- [Library Hacks: Super-Cool Things You Can Do at Puget Sound Libraries](#) (ParentMap)
- [All ages bring Pokemon card decks to Lakewood tournament](#) (The News Tribune)
- [Friends of the Library make good things happen](#) (Gig Harbor Life)
- [Chromebooks for onsite check out | Sumner Library](#) (The Bonney Lake Sumner Courier-Herald)
- [Publish and Win Cash Prizes in Pierce County Teen Writing and Art Contest](#) (Seattle's Child)
- [Download FREE Movies, TV, Magazines, Music, Books, and More From the Pierce County Library!](#) (Sounds Fun Mom)
- [Library CFO named finalist for financial exec of the year](#) (The Suburban Times)
- [Chess club a regular library activity for children](#) (Gig Harbor Life)
- [Pierce County Library provides free coding education to youth](#) (The Puyallup Herald)

Other Libraries

- [State Library claims Microsoft IT Academy success, seeks funding](#) (The Business Examiner)

What's Happening

- [Screen Time Isn't Always Bad for Kids](#) (ParentMap)
- [Nat'l outlook for construction is bright](#) (The Business Examiner)
- ['Cautious optimism' for area homebuilders](#) (The Business Examiner)
- [Ruhland named as TCC President](#) (The Business Examiner)
- [School district to bring redistricting to public](#) (The Peninsula School District)
- [Victoria Woodards elected chair of Tacoma-Pierce County Board of Health](#) (The Suburban Times)
- [Communities argue for JBLM](#) (The Business Examiner)
- [Total state employment growth highest since 1997](#) (The Business Examiner)
- ['Puyallup boy' feels right at home in city manager position](#) (The Puyallup Herald)