<table>
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<tr>
<th>Date</th>
<th>Strategic/Policy</th>
<th>Routine</th>
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</table>
| **January 14** | • 2015 Board of Trustees Calendar of Work  
• Board Code of Conduct/Ethics  
• Leadership Academy  
• Employee Communication Survey  
• Compensation Study  
• E-Rate Program | • Monthly Dashboard  
• Monthly Financial Statement  
• 2015 Legislative Day  
• STAR Libraries  
• Executive Director Activities |
| **January 30-Feb 3** | **American Library Association (ALA) Mid-Winter Conference, Chicago IL** |                                             |
| **February 8** | • US Open at the Library Preview  
• Open Hours  
• Annual Branch Service Plans- 2014 Evaluation  
• 2015 Library Legislative Day  
• Trustee Policy on Ethics, Conduct and Responsibilities  
• Strategic Action Plan | • Monthly Dashboard  
• Monthly Financial Statement  
• 2015 Legislation Related to Libraries  
• 2015 Pierce County Library Foundation Agreement  
• PC Reads Preview  
• Executive Director Activities  
• Introduce New R&M Director |
| **March 11** | • Fife Library Update - Surrounding Development  
• Trustee Vacancy Process (Al Rose’s term exp. 7/20/15)  
• Meaningful Metrics  
• 2015 Work Plan/Strategic Planning Process  
• Employee Engagement Survey  
• Employee Communications Work Plan  
• Leadership Competencies/Development  
• Compensation Study | • Monthly Dashboard  
• Monthly Financial Statement  
• PC Reads Update  
• Executive Director Activities  
• WLA Presentations  
• Library Legislation |
| **April 8** | • Trustee Self-Evaluation  
• 2014 Reciprocal Borrowing Report  
• Strategic Action Plan  
• Key Center iPad Project  
• Circulation Decline  
• Repositioning Card Drive Resources  
• Trustee Branch Visits | • Monthly Dashboard  
• Monthly Financial Report  
• Executive Director Activities |
| **April 15 - 17** | **Oregon Library Association/Washington Library Association (OLA/WLA) Conference, Marysville WA** |                                             |
| **May 13** | • 2015 Year-End Financial Review  
• Technology Plan Update  
• Trustee Self-Evaluation  
• Strategic Action Plan | • Monthly Dashboard  
• Monthly Financial Report  
• ULC Innovations Initiative  
• IRS Tax Form 990  
• Summer Reading Program  
• WLA Attendance  
• Executive Director Activities |
| **June 10** | • 2014 Capital Projects – Year End Report  
• 2015 Mid-Year Budget Process  
• Strategic Action Plan | • Monthly Dashboard  
• Monthly Financial Report  
• PC Reads Final Report  
• Our Own Expressions  
• Executive Director Activities |
<p>| <strong>June 25 -30</strong> | <strong>American Library Association (ALA) Annual Conference, San Francisco CA</strong> |                                             |</p>
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| July 8     | • 2015 Mid-Year Budget Adjustment:  
  • Operating Budget  
  • Capital Improvement Plan                                                   | • Monthly Dashboard  
  • Monthly Financial Report  
  • IRS Tax Form 990 Final Review  
  • Evaluate Electronic FYI Packet                                                 |
| August 12  | • 2016 Budget: Budget Process and Calendar  
  • 2016 CPIU  
  • 2016 Labor Negotiations                                                     | • Monthly Dashboard  
  • Monthly Financial Report  
  • Executive Director Activities                                                 |
| September 9| • 2016 Budget: Estimated Revenue and Expenditures  
  • Long Term Capital Project Projections                                        | • Monthly Dashboard  
  • Monthly Financial Report  
  • Library Card Campaign  
  • Executive Director Activities                                                 |
| October 21 | • 2016 Revenue and Expenditures Draft  
  • 2016 Materials Budget Summary  
  • 2016 Preliminary Levy Certification  
  • 2015 IPD for 2015 Property Tax Levy  
  • 2016 – 2019 Cash Flow                                                        | • Monthly Dashboard  
  • Monthly Financial Statement  
  • Set 2016 Board Meeting Schedule  
  • Pierce County Library Foundation Annual Report  
  • Executive Director Activities                                                 |
| November 11| • First Public Hearing Regarding 2016 Budget  
  • Review of Draft 2016 Budget and Capital Improvement Plan  
  • Review And Approval To Certify Property Taxes To Be Levied For Collection in 2016  
  • Review Of Regular 2015 Capital Improvement Budget And 2016 Capital Improvement Plan | • Monthly Dashboard  
  • Monthly Financial Report  
  • Resolution: Schedule of Recurring Meetings  
  • Summer Reading Program Report  
  • United Way Day of Caring  
  • Executive Director Activities                                                 |
| December 9 | • Second Public Hearing Regarding 2016 Budget  
  • Resolution to transfer a portion of the fund balance of the general fund to the capital improvement fund  
  • Resolution to Adopt 2016 Budget  
  • Resolution to Adopt 2016 Capital Improvement Fund Budget  
  • Motion to certify property taxes to be levied for collection in 2016 (if needed)  
  • Resolution to set 2016 wages for non-represented staff  
  • 2016 Election of Officers  
  • Negotiate 2016 Executive Director Agreement                                     | • Monthly Dashboard  
  • Monthly Financial Report  
  • Resolution: Cancellation of unredeemed warrants  
  • 2016 Insurance Renewal  
  • Executive Director Activities                                                 |
Pierce County Library FYI Packet

Pierce County Library

- **Pierce County Library System CFO named 2015 government financial exec of the year** (The Bonney Lake Sumner-Courier Herald)
- **Chromebooks Now At Select Pierce County Library Branches!** (Sounds Fun Mom)
- Peninsula Light Company **February 2015 newsletter** (second page)
- Book Talk Jan Walker (The Tacoma Weekly)

Other Libraries

- **Puyallup fires library director over unspecified job-performance issues** (The Puyallup Herald)

What’s Happening

- **Pierce County property taxes go up 7.7 percent collectively** (The News Tribune)
- **We need more STEM majors with liberal arts training** (The News Tribune)
- **Future Forecast: Government technology in 2020** (American City & County)
- **Tillicum Community garden program looking for new home in Lakewood** (The News Tribune)
- **Industrial growth in Lakewood** (The Business Examiner)