**PCLS C2 470 RFP for UPS Batteries**

**Description of Products & Services Needed:**

The Library seeks to purchase 40 units of UPS Backup Batteries ENERSYS HX100 (or equivalent) in the initial year of the contract with the option to purchase an additional 50 units during the term of the contract for a total of 90 units.

Additional units may be purchased to meet future demand, to accommodate new branch openings, as part of an equipment replacement plan or other unforeseen reasons. Future purchases may be for upgraded models with the same functionality. Note that the quantities listed are not a guarantee of sales.

The library is not considering recycled or refurbished products in this bidding process and this requirement is a disqualifying factor for the evaluation of bids.

**Requested Information & Bid Format:**

To simplify E-rate funding applications, bids should show pricing for 1 unit, including tax. Library will determine exact quantities within the range on this 470 at a later date. However, please indicate if lower rates apply for higher quantities purchased.

Installation costs should be itemized in the bid, but you may also give a second cost for the unit purchase with installation bundled into the price. A vendor may also bid on the installation alone without a product purchase.

Itemize estimated range for shipping costs, if any, based on library’s projection for initial purchase quantity.

Please indicate if your company has successfully sold this equipment before as part of the E-rate program.

**Contract Term & Bidding Period:**

Anticipated contract length is 7 years. If product pricing decreases in the future, the library will purchase at the lowest price available at that time.

Bidding period will end 28 days from the posting date of the 470 form but may be extended at the library’s discretion if necessary to conduct a competitive bidding process.
Contact Info & More Information:

Please indicate your intent to bid by sending your contact information to claire@erateexpertise.com. This will allow us to keep you informed of any updates or Q&A to the bidding process. Questions should be submitted in writing no later than 14 days before the bidding period ends.

Updates or Q&A, if any, will also be posted at http://www.piercecountylibrary.org/about-us/administration/finance/Default.htm