



Date: **July 27, 2012**  
To: **Steve Albers and members of the Board of Trustees**  
From: **Mary Getchell, Marketing & Community Relations Director**  
Subject: **2013 Budget Staff Ideas and Communications**

Per Pierce County Library System's 2013 Budget Internal Communications Strategy, we conducted a survey with all staff in May and asked for their ideas to address the \$2.6-\$3 million budget shortfall the Library is facing in 2013. In all staff provided 175 responses; please note staff could comment multiple times. The comments were thoughtful. The Administrative Team grouped suggestions that were made more than once into various categories such as facilities, hours, and management. Then we assessed and incorporated the primary comments and suggestions into these areas:

- Staff ideas that managers have previously addressed.
- Staff ideas that managers are proposing or reviewing for the 2013 budget.
- Staff ideas that managers are considering in the 2014 budget.

Some of the top areas of suggestions included the hours the libraries are open floor plan changes and media machines, and the number of books and movies we buy.

We have provided the full responses to the survey, summary of primary comments, and the Administrative Team's review and assessment of comments to staff. The Administrative Team is reviewing staff ideas as it develops the 2013 budget.