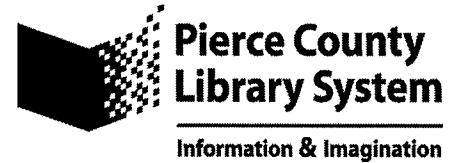

M E M O



Date: January 30, 2012

To: Chair Stephen Albers and Members of the Board

From: Neel Parikh, Executive Director

Subject: University Place Branch Closing

Below is the status of items related to the University Place Closing:

- Koppe Wagoner Billings: Originally Mr. Victor stated that he was having the staff handle this issue. Mr. Holt told Mr. Victor that if this issue were taken care of, the Library would drop the damages issue. Mr. Victor agreed.
- Other Outstanding Invoices: The city has reviewed these invoices and has agreed to pay all of them, except for \$322.07 of Lorie Erickson's salary. The most recent agreement with the city clearly states they should pay these expenses until closing. Cliff Jo sent that information to Jack Ecklund. Mr. Ecklund responded, citing an earlier agreement. Cliff has sent a response back. We will continue the conversation.
- Outstanding Documents and Approvals: Mr. Holt and Mr. Victor discussed these items. They are very close to completing all of them.

During the Board meeting I will bring you up to date regarding all of these matters.