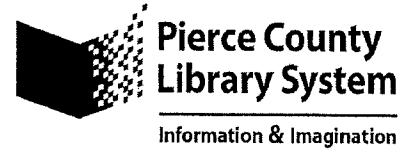

M E M O



Date: March 23, 2012

To: Chairman Stephen Albers and Members of the Board of Trustees

From: Lorie Erickson, Director of Facilities, PCLS

Subject: University Place Update

Library TI work:

- One item is required to complete the commissioning report. CX Field Notebook has been provided to EEI. ATS needs to gather trend logs on how the equipment is performing as part of functional testing. This is in process.
- The documentation for LEED will be completed once the final commissioning report is complete.
- Koppe Wagoner has completed red line drawings. Record drawings have been received by PCLS.