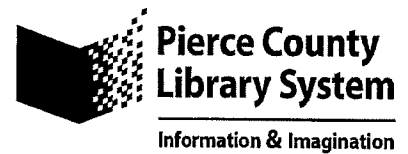

M E M O



Date: December 29, 2011

To: Chairman Stephen Albers and Members of the Board of Trustees
From: Lorie Erickson, Director of Facilities, PCLS
Subject: University Place Update

Library TI work:

- The Commissioning Report has been given to EEI. The communication issue between the ATS system and the HVAC system has been resolved. Koppe Wagoner will complete the mechanical asbuilts as soon as the red line drawings are received from JMC. In addition, a copy of the Operations and Maintenance Manuals will be provided to PCLS. There continues to be a heat issue in study rooms 109 and 110.
- The documentation for LEED will be completed once the final commissioning report is complete.

Core and Shell exterior work:

- The Exterior elevator has received a temporary 30 day signoff from L&I. Exterior lighting needs to be increased for final signoff. The city has not yet made the elevator operational. They are working to create a way to secure the elevator at night. They are hoping to have this in place early January.

A further update will be provided at the Board meeting.